

THE CLEARBOARD



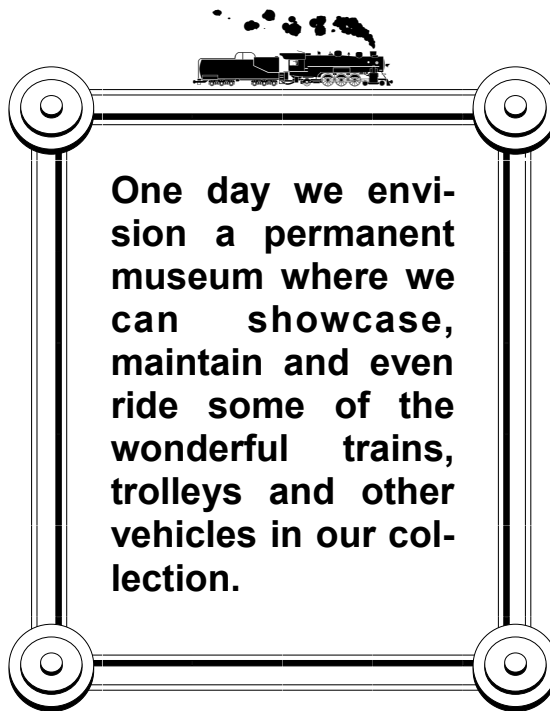
David Ginsborg, President <http://www.ctrc.org> Larry Murchison, Editor



THE CONDUCTORS CORNER BY DAVID GINSBORG, PRESIDENT

I encourage you to read the entire newsletter as it gives you a taste of all the services we are providing to the community. From operating and maintaining trolleys to restoring our beautiful steam locomotive to planning for our future, permanent home, all of us should be very proud.

In addition, we are doing “housekeeping” things thrive. For example, we two-part “looking for- the organization in our attended by nearly 20 appreciate everyone tak- days to join us. At the revised our mission out a set of guiding val- which are below. At our May 21, we plan to con- The second part of this will be on May 30. A Silicon Valley SCORE provided three facilita- Shimoga and Neal San Jose for opening up for her help with organizing the meeting logistics.



a lot of internal that will set CTCRC to have had the first of a ward” retreat, the first for history. It was very well CTCRC members. I greatly ing off from their Satur- meeting we reviewed and statement and hammered ues for the organization, next quarterly meeting, on sider and approve them. “looking forward” meeting special thank you goes to which led the retreat and tors Ray Noble, Karun Weinstein; History Park the Firehouse and Lynda

During this quarter I’m also pleased to report that the audit, the first in twelve years, is now underway. We are deeply in debt to the services of Armanino, the largest independent accounting and business consulting firm based in California which is donating their entire services. Dan Moors, a partner with the firm, and his associate Namrata Popat have already had two meetings with us including a two hour to tour of our facilities. (See page 8.) I’m also pleased to announce that with the assistance of Rod Diridon we have recruited Breanna Masuda, a professional bookkeeper for a local dentist, to be considered by the board at our next meeting as our new treasurer. She will take over from Lynda day-to-day bookkeeping and has already demonstrated that she will bring a lot of youthful (relatively speaking) energy by attending two meetings with our auditors.

CTRC BOARD MEETING MINUTES

CALIFORNIA TROLLEY AND RAILROAD CORPORATION (CTRC)

Board of Directors

February 19, 2015

- I. **CALL TO ORDER:** The meeting was called to order by Board First Vice President Mike Kotowski, at 8:05 a.m., at the Pacific History Hotel Conference Room, 1650 Senter Road, San Jose, California.

Attendance: Rod Diridon, Sr., John Ezovski, Mike Kotowski, Ken Middlebrook, Denis Murchison, Larry Murchison, Bob Schneider, Charlie Wynn, and Lynda Ramirez Jones.

Larry Ames from the Friends of the Willow Glen Trestle and Eric Heckman were also in attendance.

- II. **APPROVAL OF MINUTES (11/20/14)** - Approved by consensus.

- III. **PRESIDENT'S REPORT (Update of items as they are discussed)**

A. Board Forward (Retreat) - Jones reported that the retreat is scheduled for Saturday, March 7, 2015, promptly at 8:00 a.m., in the History San Jose Park

Firehouse Conference Room. She noted that no parking will be allowed inside the park and that parking is available in the Staff/Volunteers parking area. The event will last until 11:30 a.m., and the second part of the retreat will be scheduled at a later date.

- IV. **FINANCIAL REPORTS**

A. Profit & Loss, Balance Sheets, Bank Reconciliation of 1/31/15 - Jones reported that an honest error had been made on the money market account when the QuickBooks computer program counted certain transactions twice; this was inadvertently done by computer entry, and has been corrected. The account balances as of February 8, 2015, are: \$63,967.54 in checking and \$7,967.54 in the money market account.

The financial reports were accepted by consensus.

Heckman and Diridon arrived at the meeting.

B. Endowment Fund - Heckman reported that CTRC's \$300,000.00 was invested in November 2014, and it dropped at the beginning of the year because the market became a bit volatile since CTRC bought into it. He noted the market should be coming back up, and reported the balance of the endowment fund is at \$294,901.

A motion was made, seconded (Diridon/Ezovski) to accept the report.

C. Equipment Tax Filing - Jones reported that it had been brought to CTRC's attention by Board President David Ginsborg that CTRC has never submitted a property tax filing for its equipment, and it is due February 15, 2015. With assistance from staff from Armanino (CTRC's accountant), who conferred with the County Assessor's Office, Jones submitted the appropriate tax filing to the County Assessor's Office on February 13, 2015.

D. Conflict of Interest Statement - Jones requested each Board member to complete the Conflict of Interest Statement that is required at the first meeting of each year. Board members present submitted their respective signed statements. Jones will email the statement to those who were not present at the meeting.

E. CTRC Audit - Diridon reported he had spoken with CTRC's accountants at Armanino, and they will be sending him an engagement letter to begin an audit of CTRC's financial activities.

F. Status of Trolley Barn Phone Services - Kitson reported he is still negotiating with AT&T, who needs clarification of location of phone services versus location of billing address. He will provide Jones with the contact info to explain to the phone company.

G. Approval of Expenses via E-mail Vote - Jones reported that a couple months back, a question arose about approval of large expenses from the Board as a whole via e-mail vote. Jones researched the organization's by-laws and other documentation, and there is nothing which mandates approval for large expenses that have already been authorized by the Board. An example is the \$50,000.00 grant from the County of Santa Clara, for the restoration of Locomotive 2479. The \$50,000.00 is earmarked specifically for restoration of Locomotive 2479. The Board previously approved any related expenses as outlined in the budget sent with the grant application. However, any time a large expense is made for that project, it must be reported to the Board.

H. Board Treasurer - Rod emphasized the need for a Board Treasurer. He has inquired of friends and they don't have time to do it. He has sent emails to ask for any volunteers who want to serve in this capacity. He asked Board members to assist in recruiting for this position.

V. CURRENT PROJECTS

A. Trolley Barn - Schneider distributed the attached report (see Addendum 1) and reported on the Trolley Barn activities.

B. Locomotives 2479 and 1215 - Ezovski distributed the attached report (see Addendum 2) and reported on the restoration activities of the locomotives, the caboose, and the OSH (Orchard Supply Hardware) boxcar.

A question arose whether the caboose could be renamed.

Middlebrook commented that the \$50,000 grant from the County has gone a long way in restoring Locomotive 2479, thanks to Ezovski and his crew.

C. SCC Rail Museum - Middlebrook reported that the Museum Committee had met, and they are concentrating on two sites: the Coleman site, and the Montgomery site. The committee has been meeting regularly and is currently building relationships with other stakeholders.

Kotowski agreed to join the committee.

Wynn reported he spoke with Austin Farnow, real estate person, and Dan Powell, both of Southern Pacific (SP), regarding the Coleman site. Pricing of the land was not discussed; however, SP would require a long-term lease from CTRC. The dialogue will continue, and he will report back to the Board.

Regarding the Montgomery site, Kotowski remarked that with CTRC's relationships with the County Board of Supervisors and Mayor Liccardo, CTRC should look into a partly-donated area.

Following discussion regarding the Housing Needs Assessment Program and SB 658, Diridon offered to schedule a meeting with Councilmember Raul Peralez, in whose district the two sites are located.

- V-D. Kelley Park Rail Stops - Benches and Signage** - Maniaci not present to give a report. Schneider indicated the last he heard about a month ago, History San Jose Park was still waiting for approval from the City of San Jose.

Diridon said he would call Gina (Kelley Park Executive Director) or Alida Bray (History San Jose Park Executive Director) for the status.

V-E. Acquisitions

- i. Name New VP of Acquisitions** - No report; continue including on agenda.

- V-F. Fundraising Grants** - Nothing to report.

- VI-A. CTRC File Archives** - Middlebrook reported that he had a conversation with Jones regarding archiving CTRC files in History San Jose Park's storage warehouse. She informed him this was not a decision for her to make and asked him to bring it to the Board for a decision. He noted that History San Jose Park has archivists who can help with this task.

A motion was made, seconded (Diridon/Ezovski), and unanimously carried that CTRC approves archiving the CTRC files, moving them from the Mineta Transportation Institute offices to the History San Jose Park storage warehouse, with the proviso that they be filed consistent with archival standards.

ADDED TO THE AGENDA:

- VI-B. Friends of Willow Glen Trestle** - Larry Ames of the Friends of Willow Glen Trestle presented the history of the Willow Glen Trestle, which crosses Los Gatos Creek, noting that the City of San Jose wants to tear it down. He noted that the trestle is a "historic asset" in the category of "rails to trails," and that it should not be destroyed.

Ames requested a letter of support from CTRC to City officials.

Following discussion, a motion was made, seconded (Diridon/Wynn), and unanimously approved that CTRC endorse the project and write a letter of support to the San Jose City Council.

- VII. ADJOURNMENT** - The meeting was adjourned at 9:45 a.m. to the Board Forward (Retreat), at 8 a.m. on Saturday, May 7, 2015, at the History San Jose Park Firehouse Conference Room.

The next Quarterly Meeting of the CTRC Board is scheduled for 8:00 a.m., on Thursday, May 21, 2015, at the Pacific Hotel Conference Room, located at 1650 Senter Road, San Jose, CA..

Respectfully submitted,
Lynda Ramirez Jones

SP2479

Valve Bushing

Another significant accomplishment this past quarter. During an inspection of the locomotive back in 1984 damage was observed in the left front valve bushing. The bushing was removed, intact, in Nov. 2009. A search began in Jan. 2010 for a vendor that could provide a casting. One vendor was identified but never returned our calls. In January of 2014, a contact at California State Railroad Museum provided a source in Utah. Casting was ordered in February 2014 and received late April 2014. The casting was delivered to "Andy" Anderson of Oakland Machine Works. Andy offered to perform the complicated task of machining this critical part pro-bono as machine time was available. On January 26, 2015, the finished part was ready for pick up.

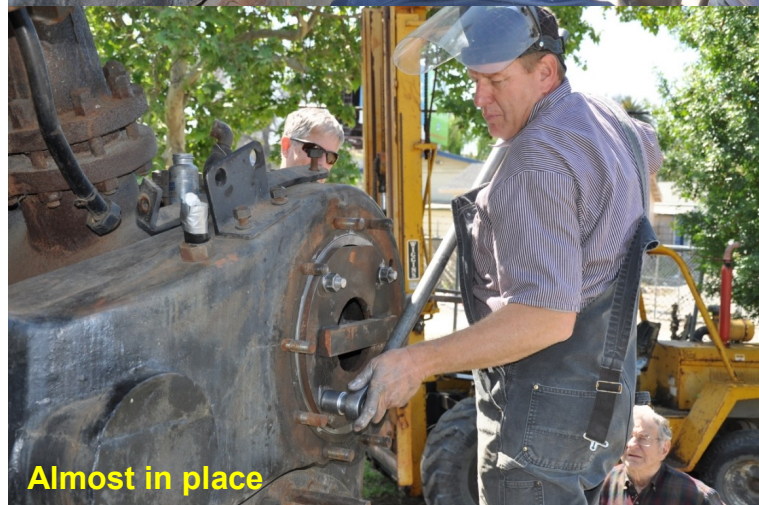
The steam distribution valve bushing



How to install the bushing was discussed for several months. Using liquid nitrogen was considered but there were many concerns and thus rejected. Decision was made to install the bushing using the same basic technique as the removal process. Basically a manual press was created using plates and all treaded rods. This process required considerably more effort, but there were fewer hazards. On 3 April, the bushing was successfully installed.



Initial installation process



Almost in place



Completely installed

Corrosion was beginning to appear on the locomotive's main and side rods. All rods were removed from the locomotive cleaned and painted. Paint will serve as a corrosion inhibitor until the locomotive is ready to operate.

TROLLEY BARN QUARTERLY REPORT

From Bob Schneider.

Education Classes involving the trolley:

For the first 5 months of 2015, we have or plan to participate in 18 Education classes by operating a trolley and/or giving a talk to small groups. This is significantly more than past years and we're doing it with just 3 motormen; Larry Bingham, Bruce Compton and Pat Buder.

Preventative Maintenance: J. Hansen, Bill Raby-Brown and I started the Birney annual PM. Tasks completed to date include;

1. topping up oil in the drive motors' journal bearings

2. checking drive motor brushes and commutators

3. checking brake wear and piston travel

4. checking thrust bearings

5. greasing brake linkage pivots

6. checking oil level in compressor.

7. inspecting for loose/missing fasteners. We found 2 missing nuts that are not serious and easily replaced.

8. enjoying the luxury of working in the Pit and finding little to worry about.

Transportation Day, June 21 (Fathers Day): This will be a Family Day on Fathers Day and we plan to participate to the fullest. We will operate the **Horse Car, Hand Car, Trolley** and open the **Trolley Barn**. Our friends from Grass Valley will be providing the horse(s).

New Motorman: On 28 March a young lady came into the Trolley Barn and said "I want to operate trolleys". Frances Lam works full time for the Santa Clara County in their Crime Lab. Since 3/28 she has been on the trolleys 6 times for 28.3 hours. Our

challenge is to plan time slots where she can get more hands on operating time. Her preferred picture is attached and is from her 3 year service in the Air Force Reserve. Late breaking news is that she has passed her Book Of Rules Test with a perfect score and has her museum badge.

Special Tours: We gave 2 special tours of the Trolley Barn plus a trolley ride to: :

1. Six students from the TCU/IAM Job Corps Advanced Training Program on 3/10. A very enthusiastic and responsive group.

2. Members of the firm that has agreed to perform financial audit work for CTRC.



(Continued from page 5)

Pistons

Machining of the walls that hold the piston rings is complete. The news is not all good. After machining, close inspection revealed that one of the pistons had a large number of small cracks in each of the four walls that surround the piston rings. Cracks in two of the walls have been ground out. Each ground out area has been filled with weld. This piston will be returned to the barn's King lathe for machining. Once complete the piston will be returned to the locomotive site to start this same process on the two remaining walls.



Outer firebox roof sheet

Pad welding of one area complete. Measurements of the area are good. Pad welding of two additional, smaller areas has begun. Our welder is being kept busy. We are in great need of a second qualified welder.

OSH Box car roof

Repairs to edges of the boxcar roof were completed mid-February. The center section of the roof still requires painting.



Finally, I have a challenge for all of us. One day we envision a permanent museum where we can showcase, maintain and even ride some of the wonderful trains, trolleys and other vehicles in our collection. But we don't have to wait until we have a grand, permanent building to begin showing off our prize possessions and tell their important stories. I challenge us to start to think more like a museum. What does that mean? It could mean for example securing funding to convert our boxcar into a permanent exhibit space; it could mean enhancing the displays in the trolley barn; it could be as simple as having a historian work with Rod Diridon to convert his presentation into a video display that could run on a loop in the trolley barn. These are just a few ideas. To make them happen we will need to find volunteers and if you are interested or know people who might be interested please let me know.

Looking forward and looking back, CTCRC is doing both a lot of both and I'm confident the best is yet to come.

DRAFT REVISED MISSION STATEMENT

The mission of CTCRC is to restore and promote the legacy of rail transportation in Santa Clara Valley.

CTCRC CORE BELIEFS & VALUES

Community:

CTCRC will engage the community in fun, hands-on, family programs and experiences.

Respect:

CTCRC will respect, support and recognize our donors, volunteers and community for their valued contributions.

Safety:

CTCRC believes the safety of our team and visitors is paramount. We adhere to all relevant safety standards.

Historical Accuracy:

CTCRC will strive for the highest standards of historical accuracy and academic integrity.





Area cleanup



David Ginsborg & friends

4/4/2015 10:59



4/4/2015 10:59



John Ezovski entertaining visitors

08



4/4/2015



Your editor at far left



Information

Membership Meetings: First Saturday of each month at 10:00am at 2479 Healy Avenue, San Jose, the locomotive restoration site double-wide trailer.

Work Schedule: Saturday 8:30 to 3:30.

CTRC Office: 1650 Senter Road, San Jose, CA 95112.

Mailing Address: CTRC, c/o MTI, 210 N Fourth Street, 4th Floor, San Jose, CA 95112

Membership: \$25.00 regular, \$10.00 Seniors. All memberships expire December 31 yearly.

To join please send dues, name, address, phone number, and e-mail address if available to the mailing address above.

The CTRC is a California 501(c)(3) not for profit educational corporation established in 1982. The organization is the official support group for the Trolley Barn at History San Jose and the San Jose Railroad Museum Park currently in the early stages of development.

CTRC's Tax ID Number is 94-2834764

MISSION STATEMENT

The mission of the California Trolley and Railroad Corporation (CTRC) is to restore, preserve and interpret railroad, trolley, and related equipment as it was used to serve the people in Santa Clara Valley, California.

CTRC BOARD OF DIRECTORS

David Ginsborg, **President**. The **Executive Committee** is: Mike Kotowski, Administrative VP, Marvin Bamburg, VP Design; Phyllis Perez-Sorenson VP Grants; Ken Middlebrook, VP Volunteers; Larry Murchison, VP Communications; Bob Schneider, VP Trolleys; Jack Young & John Ezovski VPs Locomotive; Treasurer; David Sylvia, Corp Secretary/Attorney; Lynda Ramirez Jones, Administrator. **Board Members** are Alida Bray, Michael Burns, Dick Campisi, Carl, John Davis, Bob Kieve, Rick Kitson, David Knight, Art Lloyd, Joel Maniaci, Kit Menkin, Denis Murchison, David Niederauer, Tim Starbird, Neil Struthers, Steve Whitaker, Beth Wyman, Charles Wynn.



CTRC Staff:

President: David Ginsborg <dave@ginsborg.org>

President Emeritus: Rod Diridon

First Vice President: Mike Kotowski

VP Design: Marv Bamburg

VP Volunteers: Ken Middlebrook <kamiddlebrook@comcast.net>

VP Communications: Larry Murchison <larrymurchison@comcast.net>

VP Grants: Phyllis Perez Sorenson

VP Motive Power: John Ezovski and Jack Young

VP Trolley Barn: Bob Schneider <schneiderri@att.net>

Corporation Secretary/Attorney: David Sylvia

Technical Assistance: Art Randall <arandall@earthlink.net>

Treasurer: TBD

Equipment Maintenance: John Zielinski <johnz2@sbcglobal.net>

Time Keeper: Larry Murchison <larrymurchison@comcast.net>

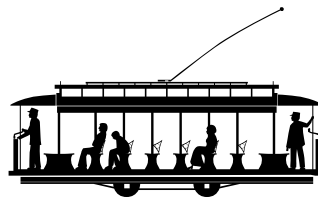
Public Relations: Ken Middlebrook <kamiddlebrook@comcast.net>

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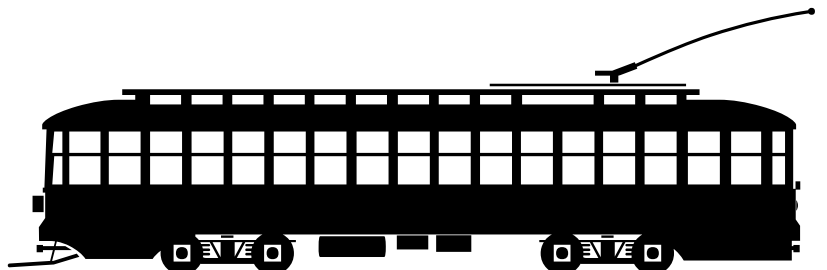
Editor: Larry Murchison <larrymurchison@comcast.net>

COMING EVENTS

► Remember the Saturday workdays. Check with John Ezovski at EzovskiJohn@aol.com for other work schedules including the 1215 beautification. All very important events. See you there.



► The next CTRC board meeting will be Thursday, May 15, 2015 at 8:00am in the History San Jose Pacific Hotel first floor conference room.



California Trolley & Railroad Corporation

CTRC, c/o MTI 210 N Fourth Street,
4th Floor, San Jose, CA 95112

Restoring Your Transportation Past

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Los Gatos, CA

11

An invitation to join

The CTRC strives to restore, maintain and operate the few surviving examples of our local rail history for the education and recreational benefit of current and future generations.

Like yourself, we are individuals with different backgrounds, talents, and skills who share a common interest in preserving our rail heritage. Supporters who contribute \$25 or more annually will receive our monthly announcements and our quarterly newsletter THE CLEARBOARD. Contributions of materials, equipment and skills are also welcome.



THE CALIFORNIA TROLLEY AND RAILROAD CORPORATION

Yes, I wish to contribute to preserve our railroad heritage in the Santa Clara Valley.

Please accept my tax deductible gift of: \$25 \$50 \$100 \$200 \$500 \$1000 \$_____

Membership: regular \$25, retirees and full time students \$10. \$_____

Name: _____ Total \$_____

Address: _____

Phone: _____

E-mail address: _____

California Trolley & Railroad Corporation
Is a non-profit tax exempt organization dedicated to the restoration and preservation of historic transportation equipment. Membership is open to all. Yearly dues help finance the Corporation goals. All donations to the corporation are tax deductible. IRS #23510C(3)